



Cofinanziato  
dall'Unione europea



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DELL'INTERNO

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# CITIZENSHIP BY MARRIAGE

ART. 5

necessary documents  
information required  
procedure



last revision: November 2023



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# CITIZENSHIP BY RESIDENCY

## NECESSARY DOCUMENTS



**RESIDENCE  
PERMIT**



**PASSPORT**



**ITALIAN  
IDENTITY CARD**

**TAX STAMP  
OF 16 EUROS**

**BIRTH CERTIFICATE FROM YOUR COUNTRY OF ORIGIN, DULY  
TRANSLATED IN OFFICIAL FORM AND LEGALISED**

(for the rules on legalisation see table [legalisation/apostille](#))

**CRIMINAL RECORD CERTIFICATE ISSUED BY THE AUTHORITIES  
OF YOUR COUNTRY OF ORIGIN**

(and any other countries where you have resided for at least six months), duly translated in official form and legalised (for the rules on legalisation see table [legalisation/apostille](#)). Those who were born in Italy or entered Italy before the age of 14 and have not resided in their country of origin or a third country for more than six months after turning 14 are exempt.

### **ITALIAN LANGUAGE:**

Documentation attesting to knowledge of the Italian language at least equal to a B1 level of the common European framework: a qualification issued by the CPIA or by a public or private educational institution in Italy or abroad starting from middle school, recognised by the MIUR or MAECI, or a certificate issued by an authorised certifying body. Those who hold an EU or EC long-term residence permit or have signed an integration agreement are exempt from demonstrating knowledge of the Italian language.

### **RECEIPT FOR PAYMENT OF THE MANDATORY FEE OF €250**

to be paid to account no. 809020 made out to: MINISTERO INTERNO D.L.C.I. - CITTADINANZA with reason: "Cittadinanza - contributo di cui all'art.1, comma 12, legge 15 luglio 2009, n. 94" ("Citizenship - contribution referred to in Article 1, paragraph 12, Law no. 94 of 15 July 2009").



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# INFORMATION REQUIRED

TO COMPLETE THE APPLICATION



**DATE OF FIRST  
ENTRY INTO  
ITALY**



**PAST  
RESIDENCES  
IN ITALY**

(list of municipalities and  
dates of residence)



**INFORMATION  
FROM THE BIRTH  
CERTIFICATE  
AND CRIMINAL  
RECORD**



**JUDICIAL  
STANDING OF  
THE APPLICANT**  
(self-declaration)



**MARRIAGE  
DATE**



**DATE OF  
SPOUSE'S OATH**  
(if non-Italian of birth)



**CONSENT TO THE  
PROCESSING OF  
PERSONAL DATA**



**HOUSEHOLD  
COMPOSITION**

(for each person specify: first  
name, surname, date and  
place of birth, tax code)



**RESIDENCE PERMIT  
INFORMATION,  
ITALIAN IDENTITY  
DOCUMENT AND  
FOREIGN IDENTITY  
DOCUMENT**



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# CITIZENSHIP BY MARRIAGE PROCEDURE

**STARTING FROM THE ACCEPTANCE DATE OF THE APPLICATION,  
THE TIME LIMITS FOR ACQUIRING CITIZENSHIP ARE:**

4 years for applications submitted before December 20, 2020

2 years, extendable to a maximum of 3 years, for applications submitted after

## 1

### HOW TO APPLY



spid

The application is personal and can only be submitted digitally through the portal of the Ministry of the Interior

<https://portaleservizi.dlci.interno.it/AliCittadinanza/ali/home.htm>

**LOGGING IN WITH ONE'S SPID**



The email used for communications relating to the application is the address associated with the SPID.

Users should therefore periodically check the messages sent to that email address.



Click on the "Cittadinanza" (Citizenship) section and then "La mia domanda di cittadinanza" (My citizenship application).

Choose the Art. 5 form for applications for citizenship by marriage.

Complete all sections of the form.

A column on the left side of the page shows the various sections with dots that turn blue when they are correctly filled in, otherwise they remain white.

**It's important to save after completing each section to avoid losing the information entered.**



Once the application has been submitted online, an email will be sent by the ministry inviting the applicant to go to the "cittadinanza" (citizenship) section to "visualizza stato pratica/comunicazione" (view application/communication status) to check that the application has been accepted.



To monitor the application's progress click on the ALI portal <https://portaleservizi.dlci.interno.it/AliSportello/ali/home.htm>.

## LOGGING IN WITH ONE'S SPID

**Remember that for applications submitted after 31 October 2019 it is no longer necessary to go to the office to submit original documents.**

**2**

## ACCEPTANCE PHASE

The prefecture accepts or rejects applications within 10 working days.



### REJECTED

#### **Application rejected:**

The person receives an email informing them of the rejection. They can reapply once the reason for the rejection has been resolved.

The documents and the €250 fee receipt included in the first application can be used again.

However, attention must be paid to the criminal certificate as it is only valid for six months from when it is issued.

### ACCEPTED

#### **Application accepted:**

The applicant receives a communication with the application's K10C code.

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## PROCESSING OF THE APPLICATION BY THE PREFECTURE

**The application is in the preliminary assessment phase:** the prefecture checks that the application is complete with all the required documents, and that there are no discrepancies between the various documents with respect to personal details.



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### MISSING DOCUMENTS

If the application is not accompanied by all the documents required, or if upon examination the documents submitted are deemed to have issues, a notice of rejection is sent (art. 10 bis, Italian Law no. 241/90) with details of reasons why the application cannot proceed.



The citizen receives a communication called "rejection notice" This does not mean that the application has been rejected but rather that more documents need to be added in order to proceed.



The document containing the rejection notice is uploaded to the ALI portal.

<https://portaleservizi.dlci.interno.it/AliSportello/ali/home.htm>.

A notification is emailed to the address associated with the applicant's SPID noting that a document has been uploaded to the portal. Being associated with the applicant's SPID digital identity, the communication uploaded to the portal has legal notification value.



The applicant has 30 days to contact the prefecture at the PEC certified email address [protocollo.prefre@pec.interno.it](mailto:protocollo.prefre@pec.interno.it)

## 5

### CONVOCATION TO OFFICE



When the required documentation is complete, the applicant is summoned to the office. During the preliminary assessment phase, the Prefecture contacts the applicant's municipality of residence and the Questura (police station) in order to issue additional documents pertaining to the citizenship application.



# 6

## END OF APPLICATION ASSESSMENT

Once the application has been assessed, the applicant receives notification of **INADMISSIBILITY OR REJECTION** or **AUTHORISATION DECREE**.



### INADMISSIBILITY OR REJECTION

**The application is inadmissible** when, despite notification under art. 10 bis, Italian Law no. 241/90, the obstacles are not overcome. Therefore, the essential requirements are not met. For example, in case of expired criminal record certificate, lack of B1 Italian language proficiency certificate, presence of biographical discrepancies between the various documents submitted, etc. In case of inadmissibility, the application can be resubmitted immediately after the notification of the decision.

**The application is rejected** if the applicant was convicted for a crime that does not allow the acquisition of the Italian citizenship or that poses a threat to the security of the Republic.

In case of rejection, the application can be resubmitted not earlier than one year after notification of the order.

### AUTHORISATION DECREE

The decree is uploaded to the ALL portal and sent to the municipality of residence. The applicant receives the notification directly from the municipality. Within 45 days of uploading the authorisation documents to ALL, the prefecture sends the decree to the applicant's municipality of residence for notification and subsequent oath. The municipality notifies the applicant and schedules the oath, which is held within six months from the date of notification.



The time between the sending of the authorisation decree to the municipalities and the notification of the decree to the applicant varies depending on the municipality of residence. The municipality of residence proceeds with the notification and oath as soon as possible and informs the applicant of the steps that need to be taken after taking the oath. Unless there are extraordinary needs (assessed by the individual municipalities), the oaths are scheduled according to the decrees' order of arrival.

## NEW CITIZENS: RIGHTS AND OBLIGATIONS

The applicant becomes an Italian citizen the day after taking the oath, and can then apply for an electronic identity card to be issued by their municipality of residence and a passport at the Reggio Emilia police headquarters (questura).

Minor children who live with the parent who acquired Italian nationality automatically acquire Italian citizenship as well on the date of the oath, provided that the relationship is documented.

In the case of minors born abroad for whom the family relationship has not previously been documented with the municipality, a birth certificate with formally valid paternity and maternity or the consular certificate legalised by the prefecture (if required) must be presented. Here again, the minors must be living with the parent who acquired citizenship at the time the oath is taken.

With Italian citizenship one acquires the right/obligation to request the transcription of one's civil status records from abroad (birth and marriage) in Italy, and then to be able to request such certificates in Italy without having to go abroad.

In this regard, it is necessary for the civil registrar of the municipality of residence to ascertain the formal validity of the documents produced abroad.

Article 5 of Italian Law no. 91 of 5/02/1992



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